



PURCHASE ORDER

PO Number: 303-1-1113

Requisition Number: 303-1-02547

Order Date: 8/12/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Texas School for the Deaf

1102 S. Congress Ave.

Attn: Daniel Yen

Austin, TX 78704

Show numbers on all papers and packages

Referenced Source or Vendor

17423874860

AFMA Inc. dba Core Office Interiors - Austin

10300 Metric Blvd.

Suite 200

Austin, TX 78758

Dylan Eagle

Phone: 832-819-6085, Fax:

deagle@coreoi.com

1. National Furniture Lectern.

2. Delivery and Installation of Lectern for the TSD Board Room.

Pricing As Per Attached Quote, Order Number 6418 Dated 07/30/2021.

Description

TFC Contact:

Daniel Yen

512-463-8320

A/E Contact:

Navvab Taylor, 512-852-0261

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

Line Items

Description

10N2746LC2W--KRS-AD-501:

Qty	Unit	Unit Price	Start Date	End Date	Total
1	Each	\$2,576.80	8/6/2021	10/31/2021	\$2,576.80

National Furniture; Universal, 27w x 46h Lectern, Deluxe Wood
KRS: Random Core, Installed, Silver

AD: Almond / 501: Platinum Metallic

% Off List: 60.00

Provide all labor, tools, materials and equipment necessary to install
lectern as per attached quote #6418 dated 07/30/2021.

NIGP Class: 785

NIGP Item: 72

Object Class: 892

Reimbursement Type: Not Reimbursable

Notes: Furniture estimated to be delivered by second week of
September 2021.

Fiscal Org Code:

8802: \$822.00

8803: \$2,012.48

Core Office Interiors: Delivery & Install

NIGP Class: 931

NIGP Item: 45

Object Class: 892

Reimbursement Type: Not Reimbursable

1	Fee	\$257.68	8/6/2021	10/31/2021	\$257.68
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Grand Total \$2,834.48

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2021
Division	Facilities Design and Construction
Program	Facilities Design and Construction
Phone	5124638320
Org Code	8803 - TSD Central Service Center
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;

(10) unit numbers corresponding to the original order; and

(11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Jordan, Michelle - CTCD,

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[.\(Show Terms And Conditions...\)](#)